



BOROUGH OF REIGATE

THE OFFICES, SHOPS AND RAILWAY PREMISES
ACT, 1963

ANNUAL REPORT FOR 1968

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TABLE A

REGISTRATIONS AND GENERAL INSPECTIONS


Class of Premises	Number of premises registered during the year.	Total number of registered premises at end of year.	Number of registered premises receiving a general inspection during the year.
Offices.....	6.....	204.....	31.....
Retail Shops.....	16.....	406.....	93.....
Wholesale Shops, Warehouses.....	2.....	16.....	-.....
Catering establishments open to the public canteens.....	3.....	53.....	5.....
Fuel storage depots.....	-.....	1.....	-.....
TOTALS	27	680	129

TABLE B

NUMBER OF VISITS OF ALL KINDS BY INSPECTORS
TO REGISTERED PREMISES 159
OTHER VISITS IN CONNECTION WITH THE
ACT (NOT REGISTERED PREMISES) 6

M.O.H. Ann. Rpt. Borough of Reigate 1968.
Offices, Shops, + Railway Premises Act 1963

M. Ewington C.313 23 OCT 1969 $R\frac{6}{11}$ 10 NOV 1969



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TABLE C

ANALYSIS OF PERSONS EMPLOYED IN REGISTERED
PREMISES BY WORKPLACE

Class of Workplace	Number of Persons Employed
Offices	3,030
Retail Shops	2,176
Wholesale Depts, Warehouses	248
Catering establishments open to the public	361
Canteens	43
Fuel storage depots	27
TOTAL	5,885
TOTAL MALES	2,640
TOTAL FEMALES	3,245

TABLE D - EXEMPTIONS

Exemptions as to Space, Temperature, Sanitary Conveniences,
and Washing Facilities NIL

TABLE E - PROSECUTIONS

Prosecutions instituted of which the hearing was completed
in the year NIL

TABLE F - INSPECTORS

No. of inspectors appointed under
Section 52 (1) or (5) of the Act⁴
(Public Health Inspectors - Part Time)

No. of other staff employed for most
of their time on work in connection¹
with the Act.

TABLE G - PREMISES WHERE CONTRAVENTIONS NOTED/REMEDIED DURING THE YEAR

Class of Premises	Premises with Contraventions.	Premises where all Contraventions Remedied.
Offices.....	2.....	4.....
Retail Shops.....	5.....	9.....
Wholesale Shops, Warehouses.....	1.....	-.....
Catering establishments and canteens.....	1.....	2.....
Fuel storage depots.....	-.....	-.....
TOTALS	9	15

TABLE H - DETAILS OF CONTRAVENTIONS FOUND/REMEDIED

	<u>Found</u>	<u>Remedied</u>
Cleanliness and redecoration	1	4
Overcrowding	-	1
Insufficient heating	-	-
Insufficient ventilation	1	2
Absence of thermometer	-	2
Insufficient lighting	-	2
Insufficient sanitary conveniences	-	1
Defective sanitary conveniences	-	1
Inadequate disposal - sanitary dressings	-	1
Insufficient washing facilities	-	1
Defective washing facilities	-	-
No hot water supply	1	6
No drinking water or drinking vessels	-	-
Insufficient clothing accommodation	-	1
Inadequate drying facilities for outdoor clothing	-	1
Inadequate seating arrangements	-	-
Structural defects	3	1
Inadequate guarding of machines	-	1
No First-aid box	4	2
No abstract etc., displayed	2	5

TABLE I - ACCIDENTS

Workplace	NUMBER REPORTED		ACTION RECOMMENDED			
	Fatal	Non-Fatal	Prosecution	Formal Warning	Informal Advice	No Action
Offices		-	-	-	-	-
Shops		17	-	-	4	13
Wholesale Shops and Warehouses		2	-	-	2	-
Catering establishments and Canteens		-	-	-	-	-
Fuel storage depots		-	-	-	-	-
TOTALS		19	-	-	6	13

ANALYSIS OF REPORTED ACCIDENTS

	Offices	Shops	Wholesale Shops and Warehouses	Catering Establishments and Canteens	
Falls of Persons	-	4	-	-	
Stepping on or striking against object or person	-	1	1	-	
Handling or lifting goods	-	9	1	-	
Use of hand tools	-	1	-	-	
Other causes	-	2	-	-	

GENERAL OBSERVATIONS OF WORK UNDER THE ACT

Routine work was again impeded by the deficiency of one Public Health Inspector, which continued throughout the year. Nevertheless all new registered premises were inspected, and all reported accidents were investigated.

The balance in the types of premises registered remained fairly constant throughout 1968, and there was only a fractional increase in the total. A further revision in the number of persons employed indicated a rise of 119 to 5,885. Standard in premises again showed an improvement, and only minor contraventions were recorded. In no case was it necessary to report to the Council for consideration of legal proceedings.

There was a small rise in the number of accidents reported, from 16 to 19; as has been already stated all were investigated, informal advice was required in 6 cases and no action in the remainder. As reported for several years now involvements in falls and collisions, and incidents whilst handling goods were the major causes, and this continued to be the case in 1968. Injuries were mainly minor in character and related to the head in 2 cases, body in 6, hands and arms in 3, and feet and legs in 8 cases. In general, it was a case of strained backs or foot injuries.

